



United States Air Force Honor Guard Officer Application Instructions



You should consult AFMAN 33-337 for writing guidance. Members wishing to apply to the USAF Honor Guard must:

- 1) Scan all tabs and submit application electronically; 11OG.HG.Recruiting@us.af.mil.

1st pg	Table of Contents (print just this first page and enclose as the Table of Contents)
Tab 1	AMS SURF
Tab 2	Letter of Recommendation (LoR) from 1st O-6 in the chain of command and one additional LoR may be included
Tab 3	Volunteer memo stating why you would like to become a member of the USAF Honor Guard
Tab 4	Copies of five, most recent, Officer Performance Reports
Tab 5	Recent Physical Profile Serial Report (AF Form 422); indicate profile & height completed within 60 days of application (Height must be verified by a doctor)
Tab 6	Individual Fitness Report from your Unit Fitness Program Manager; recent score must be less than 6 months old and include your BMI
Tab 7	USAF Honor Guard – Authorization for Release of Information (available electronically at http://www.honorguard.af.mil/about-us/recruiting/)
Tab 8	USAF Honor Guard – Presidential Support Program Questionnaire (available electronically at http://www.honorguard.af.mil/about-us/recruiting/)

- 2) Electronic applications are preferred, however, if you cannot scan a package, then prepare a **Special Duty Application Package** in a white, 1-inch, 3-ring binder, with each section tabbed as indicated above. Mail Package to:

USAF Honor Guard
ATTN: Recruiting
50 Duncan Ave.
Joint Base Anacostia-Bolling
Washington D.C. 20032

Notify USAF Honor Guard Recruiting Office that application has been submitted by emailing:

1log.hg.recruiting@us.af.mil

- 3) The application review process is as follows:
- The USAF HG Recruiting Team will conduct an initial package review for completion. If the application does not follow the instructions as outlined above the applicant will be contacted with further instructions.
 - The USAF HG DO will conduct his/her application review process.
 - The USAF HG/Commander will conduct a telephone interview- ensure your contact information is up to date.
 - The USAF HG/Commander will conduct a final review/selection/non-selection
 - AFSC release for selected candidates: this is coordinated with Officer Special Duty Assignments office who works with the applicant's Functional manager for release.
 - Selected applicants will be notified of selection/assignment.
 - Any applicant not selected will be notified of non-selection.

Minimum Qualification Requirements

1. All applicant must meet time on station requirements.

2. OPRs must show that the applicant has consistently demonstrated high standards of professionalism, character, and performance.
3. Physical profile of **111121**, Disqualifiers: history of posture, back, knee, feet, joint or equilibrium problems.
4. 20/20 vision or correctable via contact lenses.
5. Must present an impeccable military image and conform to exacting grooming standards; no shaving waivers.
6. No fear of firearms or have a history of anxiety, emotional or nervous system disorders to include Post Traumatic Stress Disorder (PTSD).
7. Ability to speak clearly and distinctly with no speech impediments.
8. Minimum height requirement for males is 5' 10" and 5' 6" for females.

Maximum Height is 6'6" for all members.

9. Have no conviction under the UCMJ.