

USAF HONOR GUARD TRAINING REQUEST		
Note: For military use only; if a performance is desired, please use a DAFHG Form 14A. This form is intended to request the USAF Honor Guard for instruction. Civilian organizations should continue using the DD Form 2536.		
Section 1 – REQUESTOR INFORMATION		
1. Name/Rank	2. Duty Title	
3. Email	4. Phone Number (DSN/Cell)	
5. Installation	6. Unit/Office Symbol	
SECTION 2 – TRAINING DETAILS		
1. Check this box, if you are requesting the full Protocol, Honors & Ceremonies Course. (80 hrs) – 8 Duty Days – ETCA: L5AZK8G000 0H3A Note: If you select this option, please skip SECTION 3. Additionally, please coordinate with your UTM to request seats through your MAJCOM TRQI.		
2. Check this box if you are requesting specialized training.		
3. Start Date	4. End Date	5. Expected Attendance
SECTION 3 – SPECIALIZED TRAINING		
Category	Duration (hrs)	Check if desired
SECTION 3a – Uniform Preparation		
Ceremonial Uniform	8.0	
Utility Uniform	1.0	
SECTION 3b – Basic Drill		
Basic Unarmed Drill	2.0	
Command Voice	1.0	
Open Ranks	3.0	
SECTION 3c – Intermediate/Advanced Drill		
Intermediate Drill	*	
Advanced Drill	*	
SECTION 3d – Firing Party		
Rifle Manuals	6.0	
Sequence Training	2.0	
SECTION 3e – Colors		
Rifle Manuals	8.0	
Flagstaff Manuals	4.0	
Control and Movement (Indoor Sequences)	4.0	
Control and Movement (Outdoor Sequences)	4.0	
SECTION 3f – Pallbearers		
Manuals	1.0	
Carrying/Transferring Casketed Remains	3.0	
Carrying/Transferring Cremated Remains	1.5	
Two-Person Flag Fold	1.5	
Six-Person Flag Fold	5.0	
Vault Lid Sequence	1.0	

SECTION 3g – Funeral Sequences

Three-Person Funeral	3.0	
Seven-Person Modified	6.0	
19+ Person Funeral	8.0	
Multiple Flag Presentations for Active Duty & Group Burials	2.0	

SECTION 3h – Other Sequences

Dignified Arrival	3.0	
Honor Cordon	2.0	
Sword & Saber Arches	2.0	
POW/MIA Table	1.5	
Usher	1.0	
Proffer	1.0	

SECTION 3i – Base Honor Guard Program Management

Fundamentals	**	
Supply	**	
Armory	**	
Scheduling	**	
Mission Planning	**	

SECTION 3j – Miscellaneous

In case additional training is desired that is not listed in section 3, request it here.

SECTION 4 – Signature

Requestor's Printed Rank/Name	Requestor's Signature	Date
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INSTRUCTIONS

1. Once this form has been completed and signed, please submit to 11OG.USAFHG.Training@us.af.mil; please allow up to three duty days for an initial response.
2. Once this form is received, our team will begin developing a course schedule proposal, to match your requested training needs.
3. If the Protocol, Honors & Ceremonies is requested, this course will 8 days in duration, with hours ranging from 0700 to 1700 to meet the 80 hours course requirement.

NOTES

* The lesson duration depends on particular sequences desired.

** The lesson duration will vary, depending on various factors to include mission scope, mission workload, members assigned etc.